



Privacy Rights Request Form

This form is used for requests that are not submitted under the applicable privacy laws in the European Union, Switzerland or the United Kingdom (“EU/SWISS/UK Laws”). For requests under EU/SWISS/UK Laws please use [this form](#).

Instructions

To exercise any of your rights concerning your personal information under applicable privacy and data protection laws, please complete this *Privacy Rights Request Form* and send it to the attention of:

Access to Information and Privacy Office
1250 René-Lévesque Boulevard West, Suite 1400
Montréal, Québec, Canada H3B 5E9
Email: ATIP@investpsp.ca

PSP Investments is subject to the federal *Privacy Act (Canada)*. Please note that as an alternative to this form, requests for access to personal information can also be submitted through the [ATIP Online Request Service](#), and requests for correction of personal information can be submitted by completing the [Record Correction Request Form](#).

For questions or assistance, or if you have any accessibility needs, please contact us at ATIP@investpsp.ca.

A. Who is submitting this request?		
We are asking for your contact details so we can send your response and discuss your request with you (if needed).		
Your Name:		
Your Email Address:		
Your Telephone Number:		
Your Address:		
City:	State/Country:	Postal / Zip Code:
Are you submitting this request on behalf of someone else? <input type="checkbox"/> Yes, I am submitting this request on behalf of the requester (Please complete section "B") <input type="checkbox"/> No, I am the requester (Please move to section "C")		
B. Please provide contact details of the requester.		
Requester's Name:		
Requester's Email address:		
Requester's Telephone Number:		
Requester's Address:		
City:	State/ Country:	Postal/ Zip Code:
You need to give us proof of your authority to act on behalf of the requester. Please send us the proof of your authority to make this request on behalf of the requester together with this form when you submit your request. <u>Please note that we cannot process any request that is not accompanied with the appropriate proof of authority.</u>		

C. What is the relationship of the requester with PSP Investments?

Please indicate the relationship of the requester with PSP Investments (if you are making a request on behalf of another individual, please select their relationship with PSP Investments):

- ☐ Current or former employee or consultant of PSP Investments
- ☐ Candidate who submitted a job application to PSP Investments
- ☐ PSP Investments' investment partner
- ☐ Other (please specify):

D. What right(s) would you like to exercise?

- ☐ Right to request access to personal information
- ☐ Right to request the correction of personal information
- ☐ Other (please specify):

Additional comments/information: Please provide any additional information and details to help us fulfill your request. For example, any details of the relationship of the requester with PSP Investments and details in relation to any records that are subject to the request to help us find such information.

Additional information for Access Requests

If “right to request access to personal information” was selected above, please identify your preferences below.

Language preference:

- ☐ As it is
- ☐ All in English
- ☐ All in French

Method of access:

- ☐ Receive paper copies
- ☐ Receive electronic copies
- ☐ Examine the documents at PSP’s office, located at 1250 René-Lévesque Boulevard West, Suite 1400, Montréal, Québec, Canada H3B 5E9.

E. Privacy Statement

We value your privacy and are committed to protecting your personal information. Please refer to our [Privacy Notice](#) for more information about our privacy practices.

Please note that we may request proof of identification or other information to confirm your eligibility to make the request. Failure to provide this information may result in the inability to process your request. Any personal information submitted to us as part of your request will only be used for the purposes of processing your request.

Should you have any questions or concerns about the response to your request, please contact PSP Investments’ Access to Information and Privacy Office at ATIP@investpsp.ca. Please note that you also have the right to contact your local data protection authority should you believe that you have been denied any of your rights.

F. Attestation

Name	Signature	Date